

Baltimore Bird Fanciers
Bird Show VENDOR INFORMATION
Saturday, October 20, 2007

Dear Vendors:

Thank you for considering participating in our fall bird Show. It is your participation that allows us to organize these events. Having said that, however, we must ask that you abide by some basic "rules of the road" for everyone's benefit—you and your fellow vendors; the organization that provides the hall; the attendees who pay for admission to the event; and our members whose volunteer efforts stage the Show.

This year's event is again being held at the *Tall Cedars of Lebanon Hall*, at the intersection of Putty Hill Avenue and Old Harford Road, in the Parkville-Carney area of Baltimore County.

DIRECTIONS: Putty Hill Avenue & Old Harford Road is in the Parkville-Carney section of Baltimore County. From the Baltimore Beltway (I-695), take the exit for Perring Parkway SOUTH (exit 30A). The next intersection is Putty Hill Avenue. From Perring Parkway turn LEFT onto Putty Hill Avenue. The hall is three blocks ahead on the right.

Vendor set-up begins at 6:00 p.m. to 9:00 p.m. on the evening, (October, 19) before the Show and resumes at 6:00 a.m. the morning of the show. There are several doors available for access to the hall, which should allow for orderly set-up and teardown. Once the Show is underway, these access doors will be closed and only the *main front entrance* will be available for entry into the hall.

Floor spaces for the Show measure approximately 12 feet by 8 feet. The "early bird" rate is \$75.00 for those who reserved and payment received before September 29. Floor space reservation received after September 29 is \$90.00 per space. All space reservations and payments must be received by October 13. No reservations will be accepted after October 13. One 8-foot table will be provided along with one chair. You may bring any additional display racks or tables with you. Your displays must be confined to your allotted space. *When setting-up your display, please take into consideration any "walk around" space required.* Keep in mind there will be a vendor set-up next to you, with these same requirements.

Electricity is available for your displays. However, you must bring your own UL-approved extension cords, as the outlets may not be adjacent to your assigned space.

BBF will provide a plastic trash bag for your convenience.

We ask that your table(s) **remain open for business until at least 30 minutes before the official closing time** unless the event manager authorizes an earlier closing time. Baltimore Bird Fanciers respects your need to close your table(s) and pack your merchandise in an orderly and timely fashion. However, please remember that our attendees have paid admission to the event and expect to see a hall reasonably full of vendors. The admission fees paid by attendees, like your table rental fee, help to finance the Baltimore Bird Fanciers operations. Attendees who are disappointed because the hall is half empty are not likely to return the next time the club sponsors an event. This does not bode well for you, the event, or our club.

For those vendors bringing birds, we require that you provide some kind of litter containment material. Needless to say, proper feed and watering systems must be provided for your birds. **Baltimore Bird Fanciers does not allow unweaned birds or hybrid species to be sold or delivered at its Bird Show. Vendors violating this rule will be denied participation in future BBF events.**

We regret that we *cannot* allow other pets in the hall. This is for the protection of everyone, including the birds brought to the hall for sale. **Baltimore Bird Fanciers** requests that you arrange for other accommodations for your pets on the day of the event.

Baltimore Bird Fanciers will provide each vendor with two complimentary tickets for breakfast beverages and Danish. Other food will be available for purchase during the Show. Two persons are allowed to enter for the first space rented and one person for each additional. For added security all vendors and helpers must be hand stamped before the doors open to the public.

The *Bird Show* is one of only two major annual fundraisers for **Baltimore Bird Fanciers**. We will conduct a raffle of donated merchandise on the day of the Show to augment the admission receipts. If you would like to make a donation of merchandise for the raffle table, your additional support will be appreciated (a BBF member will approach you to inquire).

Baltimore Bird Fanciers

Space Reservation Request

(Detach this panel and return with remittance.)

Please reserve ___ space(s) at the prevailing rate (\$75 per space **received** before September 29; \$90 per space after September 29; no reservations accepted after October 13) for a total amount of \$_____.

NAME _____

TRADE NAME _____

ADDRESS _____

CITY _____

STATE _____ ZIP _____

PHONE NUMBER (including area code):

(____) _____

E-MAIL ADDRESS:

ELECTRIC NEEDED? (Circle one) YES NO

TABLE COVER NEEDED? YES NO

I understand that unweaned birds and hybrid birds ARE NOT permitted to be sold at any BBF event and, for the safety of all, no pets other than birds are permitted in the hall.

(Signature of Vendor)

Please detach this panel and return it with your remittance (make checks payable to Baltimore Bird Fanciers) to:

Baltimore Bird Fanciers
c/o Robert Mehl
11108 Hollowbrook Road
Owings Mills, Maryland 21117
robert.mehl@verizon.net

Please also complete the reverse side of this form. *Thank you!*

